



香港輔導教師協會

Hong Kong Association of Careers Masters and Guidance Masters

For Favour of Posting

Correspondence Address c/o Careers Guidance Team, Education Bureau, Room EP05, Podium, East Block,
EDB Kowloon Tong Education Services Centre, 19 Suffolk Road, Kowloon Tong, Kowloon.
Tel. No: 2671 1722 Fax. No.: 2671 0703 Web Site: <http://www.hkacmgm.org> E-mail: hkcmgm@biznetvigator.com

To: Careers teachers and all teachers who
are interested in career education

22nd September, 2008

Dear teachers,

Course on Careers Guidance in Secondary School

This academic year, the Course on Careers Guidance in Secondary Schools is going to be run by the Hong Kong Association of Careers Masters and Guidance Masters (HKACMGM) in collaboration with SCOPE, the City University of Hong Kong.

The 20-hour course (full course) is specially designed for secondary school teachers currently involved in careers guidance work in schools with an interest in knowing more about the career development of their students and those who are prepared to devote themselves to this important aspect of education. In order to allow greater flexibility, teachers can opt for full course (10 lessons – 20 hours) or just enroll in classes on 23rd December, 2008 and 30th December, 2008 only. The themes of the two classes are '**Writing testimonials and recommendations**' and '**Use of Aptitude and Interest Tests in Secondary Schools: Strengths and Limitations**' respectively. It is believed that these two topics have much appeal to teachers who believe in whole-school approach in careers counselling.

Enclosed please find the the general course outline. For the application form, please download it from <http://www.cityu.edu.hk/ce/general/83573/>. It is much appreciated if the information will be passed onto the interested teachers. For enquiries, please contact Miss Candice Mo of SCOPE of the City University of Hong Kong at 2784 3227.

Thank you for your kind attention.

Yours truly,

Ms. SIN Nga-lam, Caroline and
Mr. CHAN Wai-man, Ricky

Course co-ordinators