



香港輔導教師協會

Hong Kong Association of Careers Masters and Guidance Masters

For Favour of Posting

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To: Careers teachers and all teachers who
are interested in career education

30th September, 2010

Dear teachers,

Course on Careers Guidance in Secondary School

This academic year, the Course on Careers Guidance in Secondary Schools is going to be run by the Hong Kong Association of Careers Masters and Guidance Masters (HKACMGM) in collaboration with SCOPE, the City University of Hong Kong.

The 20-hour course (full course) is specially designed for secondary school teachers currently involved in careers guidance work in schools with an interest in knowing more about the career development of their students and those who are prepared to devote themselves to this important aspect of education. In order to allow greater flexibility, teachers can opt for full course (10 lessons – 20 hours) or just enroll in classes on 4th January, 2011 and 11th January, 2011 only. The themes of the two classes are '**Writing testimonials and recommendations**' and '**Use of Aptitude and Interest Tests in Secondary Schools: Strengths and Limitations**' respectively. It is believed that these two topics have much appeal to teachers who believe in whole-school approach in careers counselling.

Enclosed please find the the general course outline. For the application form, please download it from <http://www.cityu.edu.hk/ce/general/55730/>. It is much appreciated if the information will be passed onto the interested teachers. For enquiries, please contact Miss Candice Mo and Miss Kitty Chan of SCOPE of the City University of Hong Kong at 34425804 and 34425802 respectively.

Thank you for your kind attention.

Yours truly,

Mr. CHAN Wai-man, Ricky

Course co-ordinator