



香港輔導教師協會

Hong Kong Association of Careers Masters and Guidance Masters

Correspondence Address c/o Careers Guidance Team, Education Bureau, Room EP05, Podium, East Block,
EDB Kowloon Tong Education Services Centre, 19 Suffolk Road, Kowloon Tong, Kowloon.

Tel. No: 2671 1722 Fax. No.: 2671 0703 Web Site: <http://www.hkacmgm.org> E-mail: hkacmgm@biznetvigator.com

10 September 2008

To : Principals of all member Schools
(Attn : Careers/Guidance/Student Affairs Master/Mistress)

Dear Sir/Madam,

49th Annual General Meeting

I am pleased to inform you that the 49th Annual General Meeting of the Hong Kong Association of Careers Masters and Guidance Masters will be held on Saturday, 18 October 2008 from 9:00 a.m. to 11:00 a.m. at LT401, City University of Hong Kong.

This year, we have a professional development session “Implementation and Insights from the research project on bullying in Hong Kong secondary schools” in which Dr. Fung would very much like to share her view with participating teachers. This will be followed by a sharing session “Localizing Individual Student Planning in secondary schools under NSS: Introducing the education package on Individual Student Planning Portfolio for S1-S3” in which the Vice-Chairperson of the HKACMGM, Dr. Ho, will share with teachers the development of careers education in Hong Kong context. A set of package will be distributed to each participant. (Please refer to the attached agenda for further details)

You are kindly requested to nominate *two* representatives from the Careers Team, Guidance Team or Student Affairs of your school to attend the Annual General Meeting. I should be grateful if your representatives would complete the attached reply slip in Appendix I and return it to the Association **before 6 October 2008**, either by post or by fax. We are also inviting teachers to stand for the executive committee election of our Association. If any teachers are interested, please indicate it on the reply slip. In case your teachers cannot attend the meeting, please complete the authorization letter in Appendix II for the authorization of election of executive committee.

Participating teachers are encouraged to use public transport to reach the venue, whose location is indicated on the attached map. All incoming applications will automatically be successful unless you receive the reply from us on 10 October 2008. For further enquiries, please contact Miss Leung at 2671 1722.

Yours sincerely,

Cheng Wai Yee Monica
Chairperson
HKACMGM

- Enclosed: (1) Appendix I: Reply slip for schools attending the AGM**
(2) Appendix II: Letter of authorization for schools which are unable to attend the AGM
(3) Agenda of 49th Annual General Meeting
(4) Map for the AGM venue

**Hong Kong Association of Careers Masters and Guidance Masters
49th Annual General Meeting**

Reply Slip

(To be completed and returned by **6 October 2008** if teachers of your school
CAN attend the AGM)

(Fax no.: 2671 0703)

School: _____

Address: _____

Tel: _____

Fax: _____

The Chairperson

Hong Kong Association of Careers Masters and Guidance Masters

C/o Careers Guidance Team,

Education Bureau,

Room EP05, Podium, East Block,

EDB Kowloon Tong Education Services Centre,

19 Suffolk Road, Kowloon Tong, Kowloon

Dear Madam,

The following teachers will attend the 49th Annual General Meeting on 18 October 2008 at LT401, City University of Hong Kong.

	Name in BLOCK Letters	Post	E-mail Address	Please circle one *
1.				A / B
2.				A / B

***A -- I will stand for the election as the Executive Committee member of the Association 2008/2009**

B -- I will not stand for the election as the Executive Committee member of the Association 2008/2009

Yours faithfully,

Signature of Principal: _____

Name of Principal: _____

Date: _____

**Hong Kong Association of Careers Masters and Guidance Masters
49th Annual General Meeting**

Authorization Letter

(Please complete and return by **6 October 2008** if teachers of your school
CANNOT attend the meeting)

(Fax no.: 2671 0703)

The Chairperson
Hong Kong Association of Careers Masters and Guidance Masters
C/o Careers Guidance Team,
Education Bureau,
Room EP05, Podium, East Block,
EDB Kowloon Tong Education Services Centre,
19 Suffolk Road, Kowloon Tong, Kowloon

Dear Madam,

I, _____ of _____,
(Name of Principal) (Name of school)

hereby authorize the Chairperson to attend the AGM of the Hong Kong of Careers Masters and Guidance Masters to be held on 18 October 2008 at LT401, City University of Hong Kong and to vote on my behalf.

Yours faithfully,

Signature of Principal: _____

Name of Principal: _____

School: _____

Date: _____

Tel: _____

Fax: _____

Hong Kong Association of Careers Masters and Guidance Masters 49th Annual General Meeting

Date: 18 October 2008 (Saturday)

Time: 9:00 a.m. – 11:00 a.m.

Venue: LT 401, City University of Hong Kong

- Agenda:
1. Confirmation of the Minutes of the last AGM on 12 October 2007
 2. Chairperson's Report 2007-2008
 3. Secretary's Report 2007-2008
 4. Hon. Treasurer's Statement of Account 2007-2008
 5. Election of the Executive Committee for 2008-2009
 6. Election of Hon. Auditor for 2008-2009
 7. JUPAS Statistics Collection
 8. Any Other Business
 9. Keynote Speech: (from around 9:45 am – 10:35 am)

Implementation and Insights from the research project
on bullying in Hong Kong secondary schools
校園欺「零」計劃的實踐與啓示

Guest Speaker:

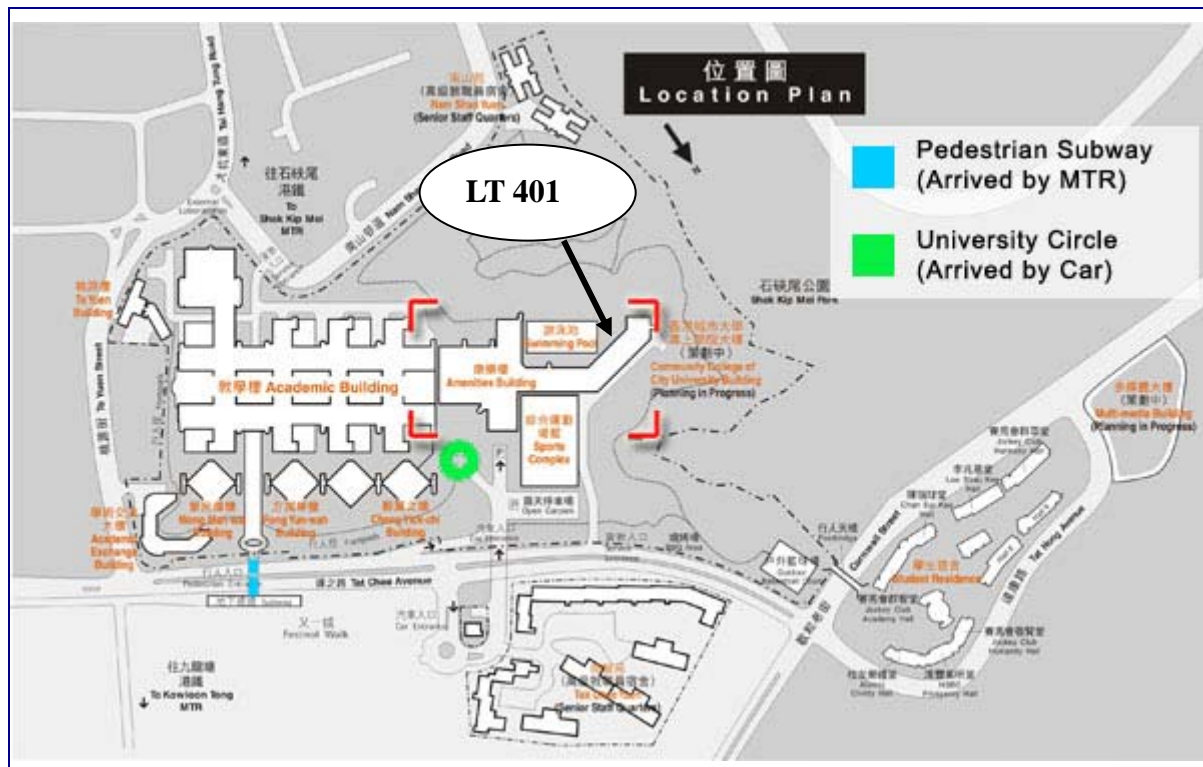
Dr. Annis L C Fung
Assistant Professor, Department of Applied Social Studies
Faculty of Humanities and Social Sciences
City University of Hong Kong

10. Sharing Session: (from around 10:35 am – 11:05 am)

Localizing Individual Student Planning in secondary
schools under NSS: Introducing the education package
on Individual Student Planning Portfolio for S1-S3
developed by HKACMGM

Speaker:

Dr. Ho Yuk Fan, Vice-Chairperson of the Hong Kong Association of
Careers Masters and Guidance Masters



Location: Floor 4, Amenities Building (near the swimming pool)

▶ Arrived at Pedestrian Subway :

1. When you get off the MTR/KCR, look for Festival Walk exit.
2. In Festival Walk, on Level LG1, there is a Pedestrian Subway which will lead you to CityU campus.
3. After walking through the Pedestrian Subway, go down the staircase on your right and follow the directional signs, you will find yourself walking under a covered corridor alongside the garden which will lead you to the University Circle.
4. From the University Circle, go along the Covered Walk Way which will lead you to the Amenities Building.
5. Go past the Swimming Pool, you will get to the LT401.

▶ Arrived at University Circle :

1. When you drop off at the University Circle, go along the Covered Walk Way which will lead you to the Amenities Building.
2. **Go past the Swimming Pool, you will get to the LT401.**